

# MAX PLANCK ALUMNI ASSOCIATION e.V.

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## BY-LAWS

28 September 2016

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# **Chapter 1**

## **Articles of the Association**

### **Membership**

#### **§ 1**

The definition as in § 3 of the Statute includes all persons being employees, grant holders or visitors of a Max Planck Institute, the Max Planck Florida Institute of Neuroscience and the general administration of the Max Planck Society.

### **Beginning and Termination of Membership**

#### **§ 2**

Applications for membership received through the online system of the Association have to be reviewed. Any application that is certified to fulfill the requirements of § 3 of the Statute is confirmed by email. Membership begins upon sending of the confirmation.

### **Groups**

#### **§ 3**

The Board shall establish each Group, provide an initial set of articles governing its business, and appoint a founding chair from the membership of the Association. The Group shall be governed by a Chapter of these By-laws.

### **Assembly**

#### **§ 4**

- (1) Each member of the Assembly shall be entitled to one vote. In physical meetings, the right to vote has to be exercised by person

and not by proxy. However, with the authorization of the Board, any Assembly delegate who is for a good cause unable to physically attend the meeting may designate in writing a member of the Association from the same Group, who may attend and vote. Alternatively, with the authorization of the Board, Assembly delegates may be permitted to vote via a secure electronic system, whether or not they are unable to attend an Assembly meeting in person.

- (2) In a meeting held at a physical place, any vote on an issue shall be conducted in written form. In a special meeting held in virtual form, all votes are cast via a secure electronic system. Abstentions are considered as invalid votes. The votes shall be collected by the General Secretary.
- (3) The Chair of the Board shall set the agenda for any special or regular meeting of the Assembly. Any Assembly delegate has the right to propose an item for the agenda by submitting the item in written form, addressed to the General Secretary, at least thirty days before to the meeting. The Chair shall exercise reasonable discretion to determine whether a proposed agenda item is relevant to the purposes of the Assembly or not, as such purposes are defined in the Statute.

## **Board**

### **§ 5**

- (1) Nominations for the appointment of Board members shall be made annually and shall be made by the Nominating Committee on Appointment. The Nominating Committee on Appointment shall be appointed by the Chair and shall be composed by at least three members of the Board in office, plus other members appointed from the membership of the Association.
- (2) If an elected or appointed member of the Board leaves before the end of the term, the vacant seat can be filled by a majority vote of the remaining members of the Board, for the remainder of the term.

## **Amendments**

### **§ 6**

These By-laws may be amended or supplemented by the Board with the majority of votes cast. In the case of a tie vote the Chair of the Board decides.

London, 28.09.2016